

Senior Project Support Manager (m/f/d)

Temporär Jobregion: Kaiseraugst Stellenprozenzte: 100%

Beschreibung

For our international medical partner, **Roche Diagnostics Int Ltd** based in Kaiseraugst, we are looking for a qualified and motivated **Senior Project Support Manager** for a 6 month contract - extension is not possible, but other options could open in the meantime.

This Senior Project Support Management position will be responsible for co-managing the main activities of the Global Template definition for Roche in the A&R space and supporting the integration of this project with other program initiatives. You will be also accountable for the successful definition and implementation of template thought the different rollouts and affiliates. The Senior Project Support Management will be responsible for coordinating the assigned resources, effectively tracking activities and aligning these with the other work stream leads and Senior LT for the Global Template, effectively leading and facilitating project meetings as well as proactively controlling project scope, risks and issues. Together with this, the position will be very focused on the End-to-End integration of the overall solution across the different work streams and for that reason the appropriate candidate must have excellent communication and socialization skills to build a strong network in Aspire and outside Aspire. This position is also expected to provide timely status reports to all stakeholders and escalate issues to the appropriate management level. Additionally, this position must effectively manage the projects across global locations and time zones and be able to travel internationally as needed.

Tasks

- Execution of multiple A&R initiatives across the Global Template project and beyond, including interaction with other multidisciplinary teams
- Coordinate the project activities with 3rd party software vendor and/or System Integrator resources as needed to ensure project delivery and the different work streams when required
- Manage relationships with various technology and business communities to achieve project objectives
- Facilitate project management activities across the entire project management methodology
- Track progress of activities against baseline schedule
- Conduct risk management planning, identification, analysis and monitoring on projects, formulating risk mitigation strategies and recommend solutions



BERATER



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Seniority Level
Mitarbeiter

Berufskategorie
IT

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
MLI-IT-T-13565

Jobregion
Kaiseraugst

- Manage the processes required to ensure timely and appropriate generation, collection, distribution, storage, retrieval, and ultimate disposition of project information and documentation necessary for successful communications across all stakeholders and any required updates to living system documents for validated systems
- Actively seek opportunities to and mentor to other project managers
- Promote and hold multidisciplinary conversations/discussion between different work streams and teams out side ASPIRE
- Support the definition and implementation of Data Governance around Aspire and group wise
- Support the implementation of an integrated view of the business through E2E scenarios following the business guidelines
- Suggest improvements where necessary / appropriate to improve operational efficiencies
- Engage with interested parties within the company, verify business use cases and provide expert consultancy. Guide new projects and help our internal customers to understand how they benefit the most
- Partner actively with Business as well as IT Business Partners

Must Haves

- Min. Bachelor's degree in Computer Sciences, Life Sciences, Business, Analytics and Reporting; or equivalent work experience or any other higher certification
- 10+ years of experience as a successful Information Technology Project Manager with a strong IT Background in **Business Intelligence Tool Implementation (SAP Tools such as BW4, SAC, etc.)**
- Experience in using structured project management processes with deep understanding of various SDLCs (**Waterfall, Agile**, iterative, etc.), **SAP Analytics and Reporting technology** and solutions and new Analytics implementation challenges
- Experience in Change Management is needed
- Proven leadership abilities, experience in leading multifunctional teams
- Excellent oral and written communication skills **English fluent (C1)**, German is a plus
- Ability to manage relationships with various technology and business communities to achieve project objectives
- **Very experience communicator which is used to talk with different stakeholders on different levels and feels confident in project setups**
- Proven ability to obtain results in a global, matrix environment
- Experience in communicating across a variety of audiences, including business people and technologists (both up and down the organization)

- **Listening, problem solving, negotiation, and facilitation skills**
- Experience handling initiatives of significant complexity and risk
- **Start date need to be asap**

Nice to Haves

- Experience within the Pharmaceutical and BioTech industry
- Experience managing IT projects in GxP validated environments
- Certification as Project Manager or Scrum Master

Are you interested? Do not hesitate and submit your complete application documents online today.

We value diversity and therefore welcome all applications - regardless of gender, social origin, religion/belief, age or identity.

We also process applications by post, but will not return them for administrative reasons. We look forward to hearing from you!