

Global Project Manager (m/f/d)



Temporär Jobregion: Rotkreuz Stellenprozent: 100%

Beschreibung

As a first-tier supplier to our renowned business partner **Roche Diagnostics in Rotkreuz**, we are currently looking for a motivated and dedicated **Global Project Manager** for a temporary assignment of 12 months, with high probability of extension.

As part of the Project Management Chapter, the Global Project Manager plays a key role in optimized product delivery, accountable for all project management aspects of various projects from simple to complex. The role takes the project/product from the original concept through completion by developing and directing detailed work plans, schedules, project estimates, spending, resource plans, and status reports. As a trusted advisor, the Global Project Manager translates and drives projects into products and enables the organization to use energy and time effectively and efficiently while quickly responding to changing business needs across the portfolio.

For these two open positions, the company is looking for candidates with an academic degree (at least a Bachelor's) in a technical or natural sciences field. Depending on the role, specific expertise is required in one of two distinct areas:

Position 1 (Assay Development): Proven experience in Assay Development with a strong background in Software Engineering

Position 2 (Lab Automation): Demonstrated experience in Lab Automation within Biochemistry and Chemistry

Both profiles require a minimum of 3 to 5 years of hands-on project management experience (up to 15 years is welcome). Candidates must bring solid expertise in both Waterfall and Agile (SAFe / Hybrid) environments. Proficiency with standard project management tools (such as Azure DevOps, Monday.com, or Planisware) and fluent English language skills (written and spoken) are required; German is a plus. Well-organized candidates with strong organizational skills and excellent stakeholder communication will be ideal for this role.

Tasks & Responsibilities

Main tasks

- Sets up and implements project/program/product structures for product development and product care activities including communication management, timelines, resource and budget plans, progress, and cost control
- Creates, coordinates, and maintains integrated project plans including dependencies, resources, and budgets allowing the teams to work

BERATER



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Seniority Level
Mitarbeiter

Berufskategorie
Projektleitung &
Management

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
KWI-PM-T-55873

Jobregion
Rotkreuz

efficiently and effectively

- Accountable for quality implementation in projects in the following areas: Project risk management; Critical path analysis; Scenario creation and analysis; Budget; and robust planning
- Consistently executes project management processes including guiding and managing preparation for milestone reviews, capacity reviews (cQCR, SCR & fQCR), etc., as applicable and may lead improvement initiatives
- Follows best practices in project/product teams and fosters continuous improvement by sharing best practices and knowledge among peers
- Selects project methodology and applies agile methods as appropriate, including coaching and guiding teams in project methodology including agile practices (with Project/Program Leads or PMC management if appropriate)
- Can work in a hybrid Agile role combining Agile methods (usually within the project/product team) with non-Agile techniques (usually needed with partners and some functions)
- Manages meetings and may manage knowledge sharing between project/product teams and sub-chapters to enhance project effectiveness and optimized delivery
- Establishes positive project/product team dynamics through team building
- Goal Setting: Establishes, measures, and reports the Key Performance Indicators (KPIs), standard metrics, Objectives and Key Results (OKRs) or Outcome Based Planning (OBPs) key results for projects enabling teams and functions to measure and improve quality, efficiency, and effectiveness
- Acts as a trusted advisor with a 360° view on all levels to advise and support the project/product teams as well as the broader organization in holistic planning, project risk management, scenario creation as well as critical path analysis to ensure an optimized value delivery
- Functions as a single point of contact and control for project and program data collected from the functions
- Identifies project risks and describes potential implications for budget, timeline, and scope. Identifies gaps, potential bottlenecks or delays, challenges assumptions, and proposes options to close gaps and get projects back on track while communicating issues proactively to stakeholders
- Manages project/product team information to support the teams themselves, the Life Cycle Teams (LCTs) and/or other governing body decision-making
- Frequently provides high-level/pre-defined and recent planning data for scenario analysis and decision-making on a portfolio level
- Acts as Agile Program Manager as defined by Scaled Agile Framework (SAFe) where applicable

Additional tasks

- Works closely with Sub-Chapter Leads, Network Leads, Functional Partners, Finance, Portfolio Management, Analytics & Insights, and other chapters to ensure an optimized project delivery
- Coaches other members of the project/product team as well as peers, develops new skills, and provides ongoing, constructive feedback on performance and progress toward goals and expectations
- Identifies and communicates areas for improvement and potential

Must Haves

- Bachelor's degree within a technical or natural sciences field
- Experience in one of two separate areas: Assay Development with a background in Software Engineering OR Lab Automation in Biochemistry and Chemistry
- A minimum of 3 to 5 years of project management experience is required (up to 15 years is ok), with solid expertise in both Waterfall and Agile (SAFe) environments
- IT/Tool Skills: MS Office / Google Suite, Project Management Software (Monday, ADO, Planisware, etc.)
- Language Skills: English is a must, German is very helpful
- Great stakeholder and communication skills

Benefits

- Become part of one of the most prestigious pharmaceutical companies and actively shape the future of healthcare
- Experience a work culture that promotes diversity and inclusion and where all employees feel valued
- Work on a state-of-the-art campus featuring green spaces, meeting areas, and an inspiring atmosphere
- Work with modern and up-to-date tools in an innovative work environment
- Start with a professional onboarding process and a thorough introduction to your new role during the Welcome Days
- Benefit from financial support for your professional development plans
- Enjoy a selection of high-quality meals in modern staff restaurants
- As part of a sustainable mobility concept, on-site parking spaces are available to you (subject to eligibility criteria)
- Take advantage of unbeatable, year-round discounts at renowned retailers and over 200 top brands
- Benefit from fleet discounts when purchasing new cars or receive constant fuel discounts with our fuel card

Are you interested? Do not hesitate and submit your complete application documents online today. We look forward to hearing from you!

Wir wertschätzen Vielfalt und begrüßen daher alle Bewerbungen – unabhängig von Geschlecht, sozialer Herkunft, Religion, Alter und Identität. Zur leichteren Lesbarkeit und besseren Verständlichkeit verwenden wir nur eine Gender-Form. Selbstverständlich sind im jeweiligen Kontext alle Genderformen gleichermassen gemeint.

Unser Bewerbungsprozess

