

Delivery Manager/ Sourcing Manager (m/f/d)



Temporär Jobregion: Rotkreuz Stellenprozent: 100%

Beschreibung

As a first-tier supplier to our renowned business partner **Roche Diagnostics in Rotkreuz**, we are currently looking for a motivated and dedicated **Delivery Manager/ Sourcing Manager** for a temporary assignment of 1 year, with high probability of extension.

The Delivery Manager is responsible for the deployment of strategic procurement initiatives within a designated manufacturing network, ensuring alignment with Category Management strategies. This role acts as a key business partner to the site/network and encompasses supplier management (including negotiation, contracting, and performance monitoring), as well as handling escalations from business stakeholders. The Delivery Manager plays a key part in driving cost savings, and implementing continuous improvement initiatives to optimize value for Operations.

Ensuring all procurement requests adhere to category guidance and comply with relevant policies, standards, and procedures is paramount. The role involves collaborating with both Procurement and Business stakeholders to understand requirements and execute the appropriate procurement process using established methodologies and tools. The Procurement Delivery Manager also works closely with Category Management teams to address end-user needs and identify opportunities for demand aggregation and leverage.

Furthermore, this position requires proficiency in business enterprise tools (e.g., SAP) and a comprehensive understanding of the end-to-end procurement process, including requirements documentation, analysis, negotiation, and stakeholder communication. The Procurement Delivery Manager translates business needs into clear procurement specifications, ensuring efficient execution and high levels of internal customer service. This role contributes to identifying and delivering overall savings opportunities.

Tasks & Responsibilities

- Strategic procurement initiatives - Deployment of strategic procurement initiatives within a manufacturing network ensuring a focus on efficiency, compliance, and the quality of customer service. This includes the following actions:
- Understand end-user requirements as received directly or indirectly
- Leverage the applicable category guidance documents and procurement knowledge to determine the best method for driving value in meeting the request
- Coordination of the sourcing process (RfIs, RfQs, RfPs) for the

BERATER



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Seniority Level
Mitarbeiter

Berufskategorie
Administration /
Verkauf / Einkauf

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
DDZ-AVE-T-56356

Jobregion
Rotkreuz

delivery of sourcing activity, incl. the application of eSourcing tools. Support the implementation of new processes, policies, and technologies

- Execute support requests, applying continuous improvement methodologies where possible
- Ensure compliance to applicable policies, standards, and operating procedures to maintain the organization's right to operate
- Communicate the status, progress, and outcomes of procurement activities
- Support the creation and review of relevant purchasing documentation
- Maintain information flows – Responsible for maintaining strong information flows back to the Category Management teams in the event of:
- High-value or non-standard requests (i.e. those not covered by guidelines)
- Opportunities to aggregate demand and generate additional leverage
- Regular submission of operations data and requirements to develop new strategies
- Collaborate with support functions – Collaborate on an as-needed basis with relevant business support functions (e.g. Accounts Payable) to drive operational efficiencies and maximum value-add to the business
- Monitor targets and KPIs – Ensure that Direct Procurement Operations targets and metrics on customer service are delivered. Track and monitor these metrics where required, and escalate issues as they arise
- Corporate Social Responsibility (CSR) – Support CSR initiatives related to (candidate) suppliers, e.g. supplier diversity, anti-bribery, animal welfare, etc.
- Training – Perform continuous professional development activities and ensure up-to-date training in processes and systems relevant to the position

Must Haves

- University degree, with a business-related degree, preferably a post-graduate business qualification
- Business level fluency in English as well as the primary business language of the site(s) (competence or fluency in other sub-region languages is strongly encouraged)
- 3+ years of procurement experience with experience in basic contracting, business enterprise systems, and spot buying
- Experience or demonstrated understanding in supporting cost reduction and value improvement programs
- Experience with enterprise systems and procure to-pay tools and eSourcing tools is desired
- Good communication skills and demonstrated understanding of translating business requirements into procurement specifications with customer service in mind
- Knowledgeable in systems and processes for efficient management of contract documentation, templates and processing tools (e.g. eSourcing, eAuction)
- Desirably professional purchasing (e.g. CIPS, ISM) or Finance related licenses or certifications

Nice to Haves

- Experience in operational excellence or continuous improvement methodologies as well as experience in Life Sciences are a plus
- Competence or fluency in other sub-region languages is strongly encouraged.

Benefits

- Become part of one of the most prestigious pharmaceutical companies and actively shape the future of healthcare
- Experience a work culture that promotes diversity and inclusion and where all employees feel valued
- Work on a state-of-the-art campus featuring green spaces, meeting areas, and an inspiring atmosphere
- Work with modern and up-to-date tools in an innovative work environment
- Start with a professional onboarding process and a thorough introduction to your new role during the Welcome Days
- Benefit from financial support for your professional development plans
- Enjoy a selection of high-quality meals in modern staff restaurants
- As part of a sustainable mobility concept, on-site parking spaces are available to you
- Take advantage of unbeatable, year-round discounts at renowned retailers and over 200 top brands
- Benefit from fleet discounts when purchasing new cars or receive constant fuel discounts

Are you interested? Do not hesitate and submit your complete application documents online today. We look forward to hearing from you!

Wir wertschätzen Vielfalt und begrüßen daher alle Bewerbungen - unabhängig von Geschlecht, sozialer Herkunft, Religion, Alter und Identität. Zur leichteren Lesbarkeit und besseren Verständlichkeit verwenden wir nur eine Gender-Form. Selbstverständlich sind im jeweiligen Kontext alle Genderformen gleichermassen gemeint.

Unser Bewerbungsprozess

