

Biospecimen Specialist - Employee Specimen Donation Program Coordinator (m/f/d)

Temporär Jobregion: Rotkreuz Stellenprozent: 100%

Beschreibung

As a first-tier supplier to our renowned business partner **Roche Diagnostics in Rotkreuz**, we are currently looking for a motivated and dedicated **Biospecimen Specialist - Employee Specimen Donation Program Coordinator** for a temporary assignment of 12 months, with high probability of extension.

Tasks & Responsibilities

- Autonomously lead and execute the Employee Specimen Donation Program to ensure reliable and compliant sample sourcing.
- Design and provide a strong advertisement campaign to effectively promote the donation program to internal employees.
- Manage and perform biological material processing, registration, shipment, returns, verification activities, retrievals, and inventory searches in a validated environment. Create sample collection kits.
- Take accountability for end-to-end project management and biorepository management activities to fulfill customer specimen requests.
- Collaborate with relevant permitting agencies, import/export compliance, and local Safety and Biorepository Teams to comply with permit requirements.
- Conduct data management activities, including data review, import, quality and consistency checks, data searches, resolution of discrepancies, and data export while working within a validated LIMS.
- Assume accountability for data entry into validated database(s), ensuring information is entered accurately, consistently, and according to established formats.
- Maintain sample collection and/or study information according to applicable processes and procedures.
- Effectively interface with internal and external stakeholders to establish timelines and meet defined project goals.
- Documentation & Regulatory Maintenance: Ensure continuous process compliance, including the accurate collection and maintenance of all required legal, regulatory, and ethics documentation according to established BAM procedures.

Must Haves

- Life science Bachelor's degree or equivalent, 1-3 years relevant experience in sample acquisition, data management, biobanking or

BERATER



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Seniority Level
Mitarbeiter

Berufskategorie
Pharma & Chemie
& Life Science

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
DDZ-PC-T-56155

Jobregion
Rotkreuz

Life science Master's degree or equivalent, some experience in sample management, biobanking or related area

- Experience in Handling biological specimens; willingness to work with potentially infectious biological material.
- Knowledge of Ethics and Compliance: understanding of informed consent, IRB (Institutional Review Board) protocols, and data privacy regulations (e.g., HRA, GDPR) regarding human specimens.
- IT skills: Microsoft office (Excel, Word, PowerPoint), Google Suite, Experience with LIMS or other validated systems
- English (min. B2)
- Hepatitis vaccination available
- Able to lift 10 kg - 15 kg

Benefits

- Become part of one of the most prestigious pharmaceutical companies and actively shape the future of healthcare
- Experience a work culture that promotes diversity and inclusion and where all employees feel valued
- Work on a state-of-the-art campus featuring green spaces, meeting areas, and an inspiring atmosphere
- Work with modern and up-to-date tools in an innovative work environment
- Start with a professional onboarding process and a thorough introduction to your new role during the Welcome Days
- Benefit from financial support for your professional development plans
- Enjoy a selection of high-quality meals in modern staff restaurants
- As part of a sustainable mobility concept, on-site parking spaces are available to you (subject to eligibility criteria)
- Take advantage of unbeatable, year-round discounts at renowned retailers and over 200 top brands
- Benefit from fleet discounts when purchasing new cars or receive constant fuel discounts with our fuel card

Are you interested? Do not hesitate and submit your complete application documents online today. We look forward to hearing from you!

Wir wertschätzen Vielfalt und begrüßen daher alle Bewerbungen – unabhängig von Geschlecht, sozialer Herkunft, Religion, Alter und Identität. Zur leichteren Lesbarkeit und besseren Verständlichkeit verwenden wir nur eine Gender-Form. Selbstverständlich sind im jeweiligen Kontext alle Genderformen gleichermassen gemeint.

Unser Bewerbungsprozess

