

Artwork Creation Manager (m/f/d)



Temporär Jobregion: Basel Stellenprozente: 100%

Beschreibung

As a first-tier supplier to our renowned business partner F. Hoffmann-La Roche Ltd. in Basel, we are currently looking for a motivated and dedicated **Artwork Creation Manager** for a temporary assignment of 12 months.

Tasks

- Create PDFs for printed packaging materials (PPM) according to received manuscripts or annotated predecessor PDFs and the technical drawing by editing existing PDFs like folding boxes, foils, labels and leaflets creation of new PDFs for Launches, line extensions (folding boxes, foils, labels, Leaflets)
- Creating and editing of graphical templates, die cuts.
- Creation and maintenance of the tables and graphic standards for the graphic preparation of the print templates
- Close collaboration with the Product Configuration Manager (PCM) on all aspects related to on-time delivery, pro-active handling and solution finding in case of delay risk.
- Acts as SPOC for external artwork service providers and internal stakeholders (e.g. affiliates, internal packaging sites) and external packaging sites (via CMOs) for support related to PDF creation
- Manages file upload into PDF Library
- Content Sheet Creations in WebCenter
- Create, maintain and document text macros in the Text DB, where applicable or scripts in Chili
- Finalizing the goods for printing and providing the printing data to the print suppliers
- Complete the defined checklists according to GMP
- Archiving of relevant data of the task (GMP/non GMP)
- Maintenance of internal country specifications and graphic documentation
- Complaint management - Support / editing of Unplanned Events in QMS (Quality Management System)
- Stay in compliance with all relevant GMP regulations and apply rules of the Roche Style Guide the country-specific requirements the technical requirements of the packaging sites
- Manages regular Performance Review and drives Continuous Improvement
- In the case of proofreading, the Creation Manager controls the artwork of the printed packaging materials and considers the prescribed quality requirements, Monitoring of defined standards, Control of texts and proofs

BERATER



Adnan Ferizi
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Seniority Level
Mitarbeiter

Berufskategorie

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
AFE-BK-T-57656

Jobregion
Basel

Must Haves

- Education: Digital and Print Media Designer/ Graphic Designer
- Minimum 5-10 years of relevant experience in pharma or a service provider environment.
- GMP Experience required? Education / Qualification in Labeling & Artwork Management (or related field)
- Expert-level proficiency in Adobe Illustrator and Adobe InDesign. Solid experience with Artwork Verification Tools (e.g.,
- GlobalVision, TVT / Text Verification Tool, Esko)
- Language Skills: Fluent in English (written and spoken)

Nice to have

- Experience with Esko WebCenter
- German

Benefits

- Work with modern and up-to-date tools in an innovative work environment
- Experience a work culture that promotes diversity and inclusion and where all employees feel valued
- Benefit from financial support for your professional development plans
- Take advantage of unbeatable, year-round discounts at renowned retailers and over 200 top brands
- Benefit from fleet discounts when purchasing new cars or receive constant fuel discounts with our fuel card
- Become part of one of the most prestigious pharmaceutical companies and actively shape the future of healthcare
- Work on a state-of-the-art campus featuring green spaces, meeting areas, and an inspiring atmosphere
- Take advantage of attractive fitness and swimming pool facilities or the gaming room as a creative retreat
- Enjoy a selection of high-quality meals in modern staff restaurants
- As part of a sustainable mobility concept, on-site parking spaces are available to you, provided you meet the relevant qualifications
- Start with a professional onboarding process and a thorough introduction to your new role during the Welcome Days

Are you interested? Don't hesitate and submit your complete application documents online today. We look forward to hearing from you!

Wir wertschätzen Vielfalt und begrüßen daher alle Bewerbungen – unabhängig von Geschlecht, sozialer Herkunft, Religion, Alter und Identität. Zur leichteren Lesbarkeit und besseren Verständlichkeit verwenden wir nur eine Gender-Form. Selbstverständlich sind im jeweiligen Kontext alle Genderformen gleichermassen gemeint.

Unser Bewerbungsprozess

