Alliance Manager (m/f/d)

Temporär Jobregion: Basel Stellenprozente: 100%

Beschreibung

As a first-tier supplier to our renowned business partner F. Hoffmann-La Roche Ltd. in Basel, we are currently looking for a motivated and dedicated **Alliance Manager** for a temporary assignment of 12 months.

Tasks & Responsibilities

- Program Support: You support program execution in compliance with the contractual obligations of the Roche-BARDA partnership.
- Meeting Participation: You integrate into the Roche cross-functional project team to identify BARDA-relevant activities and support the team in fulfilling BARDA's reporting requirements, including OLAW, FWA, as well as reviewing and approving study costs.
- Project Plan Oversight: You maintain a comprehensive project plan covering all associated activities across the organization.
- Document Management: You coordinate with the project team to generate, maintain, and disseminate key program documents to BARDA—such as study plans, protocols, reports, and CRO quotes—in accordance with contractual obligations.
- Financial Management: You maintain an overview of the project budget, identify and track study costs within BARDA's scope, coordinate their review by BARDA, and work closely with the Roche finance team to prepare monthly financial reports.
- Reporting Requirements: You track overall project progress against contract-related deliverables and assist the project team in preparing monthly BARDA technical reports.
- Project Planning: You support project teams in assembling project plans and budgets for new projects.
- Issue and Risk Monitoring: You monitor project progress, proactively report on project issues and risks, assist in proposing solutions, and support mitigation strategies.
- Communication Management: You collaborate closely with the cross-functional project team to help manage communications and expectations with internal stakeholders, while ensuring the efficient maintenance of sensitive partnership information and processes.

Must Haves

- Master's or Doctoral degree in a scientific or healthcare-related discipline, combined with at least 5 years of relevant industry experience.
- Solid understanding of drug and diagnostic assay development; prior experience in infectious diseases R&D is a strong plus.
- Proven experience managing projects funded by government grants, as well as working within alliances or governmental collaborations.

BERATER



Adnan Ferizi
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Seniority Level
Mitarbeiter

Berufskategorie
Pharma & Chemie & Life Science

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
AFE-PC-T-58913

Jobregion
Basel

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- Familiarity with health authority documentation and a solid understanding of basic contractual obligations.
- Diligent, proactive, and detail-oriented mindset with high-quality standards aligned with US governmental expectations.
- Strong organizational and time-management skills, with the ability to prioritize daily tasks and consistently meet deadlines.
- Highly accountable, collaborative, and customer-oriented, with strong interpersonal skills for cross-functional teamwork.
- Excellent written and verbal communication skills in English.

Benefits

- Work with modern and up-to-date tools in an innovative work environment
- Experience a work culture that promotes diversity and inclusion and where all employees feel valued
- Benefit from financial support for your professional development plans
- Take advantage of unbeatable, year-round discounts at renowned retailers and over 200 top brands
- Benefit from fleet discounts when purchasing new cars or receive constant fuel discounts with our fuel card
- Become part of one of the most prestigious pharmaceutical companies and actively shape the future of healthcare
- Work on a state-of-the-art campus featuring green spaces, meeting areas, and an inspiring atmosphere
- Take advantage of attractive fitness and swimming pool facilities or the gaming room as a creative retreat
- Enjoy a selection of high-quality meals in modern staff restaurants
- As part of a sustainable mobility concept, on-site parking spaces are available to you, provided you meet the relevant qualifications
- Start with a professional onboarding process and a thorough introduction to your new role during the Welcome Days

Are you interested? Don't hesitate and submit your complete application documents online today.
We look forward to hearing from you!

Wir wertschätzen Vielfalt und begrüssen daher alle Bewerbungen – unabhängig von Geschlecht, sozialer Herkunft, Religion, Alter und Identität. Zur leichteren Lesbarkeit und besseren Verständlichkeit verwenden wir nur eine Gender-Form. Selbstverständlich sind im jeweiligen Kontext alle Genderformen gleichermassen gemeint.

Unser Bewerbungsprozess

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