

Agile Program Manager (RTE / Scrum Master) (m/f/d)

Temporär Jobregion: Kaiseraugst Stellenprozent: 100%

Beschreibung

As a first-tier supplier to our renowned business partner F. Hoffmann-La Roche Ltd. in Basel, we are currently looking for a motivated and dedicated **Agile Program Manager (RTE / Scrum Master)** for a temporary assignment of 12 months.

Tasks & Responsibilities

- Own the delivery plan across multiple parallel teams from current state through MVP and subsequent releases
- Drive PI-level planning, manage cross-team dependencies, and resolve blockers before they hit the critical path
- Maintain the RAID log with clear owners, deadlines, and recommendations
- Enforce scope discipline through a structured requirements intake and triage process
- Release management: develop and maintain a release calendar and schedule, coordinating with development, QA, and operations teams on timelines. Lead post-implementation reviews to identify release cycle process improvements.
- Facilitate sprint planning, daily standups, reviews, and retrospectives for the teams
- Shield teams from external disruptions and remove impediments quickly
- Coach team members on agile practices and continuous improvement
- Track sprint health (velocity, burndown, blocked items) and surface concerns early
- Support Product Owners with backlog refinement, story breakdown, and Definition of Done compliance
- Facilitate Scrum of Scrums, PO Sync, and dependency resolution sessions across all 5 delivery teams
- Manage the Jira ALM project structure as the single source of truth for programme status
- Ensure consistent Jira hygiene across all teams (issue types, labels, linking, workflows)
- Enable effective collaboration between co-located (Basel) and virtual (US, India) team members
- Provide transparent program status reporting to leadership
- Manage stakeholder expectations around MVP scope and post-MVP deferrals
- Coordinate with adjacent programmes and platform teams on integration dependencies

BERATER



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Seniority Level
Mitarbeiter

Berufskategorie
IT

Stellenprozent
100%

Jobtyp
Temporär

Referenz-Nr.
AFE-IT-T-53274

Jobregion
Kaiseraugst

Must Haves

- 7+ years of project management experience in software delivery, including 3+ years managing programmes with multiple parallel teams
- Demonstrated Scrum Master experience - you have facilitated agile teams, not just observed them. You know how to run an effective retro and how to coach without directing
- Pharmaceutical or Life Sciences industry experience with understanding of GxP requirements and what inspection readiness means in practice
- Hands-on Jira experience - you have configured and managed Jira projects, not just consumed reports. Xray test management experience preferred
- Experience with scaled agile delivery (SAFe or similar) and the pragmatism to know when to adapt the framework to the situation
- Strong risk and dependency management skills with a bias toward action
- Experience managing distributed hybrid teams across multiple time zones
- Fluent English communication - written and verbal

Nice to haves

- Clinical data management domain familiarity - you understand CRFs, EDC systems, data queries, and the data review process at a working level
- Experience with AI/ML product delivery, particularly the challenges of validating non-deterministic systems
- GxP validation experience for AI/ML or software systems in pharma
- Experience with clinical data systems (Medidata Rave, CDMS, RBQM tools)
- CSM, PSM, SAFe SM/RTE, PMP, or equivalent certification

Benefits

- Become part of one of the most prestigious pharmaceutical companies and actively shape the future of healthcare
- Experience a work culture that promotes diversity and inclusion and where all employees feel valued.
- Work on a state-of-the-art campus featuring green spaces, meeting areas, and an inspiring atmosphere
- Work with modern and up-to-date tools in an innovative work environment
- Start with a professional onboarding process and a thorough introduction to your new role during the Welcome Days
- Benefit from financial support for your professional development plans
- Enjoy a selection of high-quality meals in modern staff restaurants
- As part of a sustainable mobility concept, on-site parking spaces are available to you (subject to eligibility criteria)
- Take advantage of unbeatable, year-round discounts at renowned retailers and over 200 top brands
- Benefit from fleet discounts when purchasing new cars or receive constant fuel discounts with our fuel card

Are you interested? Do not hesitate and submit your complete application

documents online today. We look forward to hearing from you!



Wir wertschätzen Vielfalt und begrüßen daher alle Bewerbungen - unabhängig von Geschlecht, sozialer Herkunft, Religion, Alter und Identität. Zur leichteren Lesbarkeit und besseren Verständlichkeit verwenden wir nur eine Gender-Form. Selbstverständlich sind im jeweiligen Kontext alle Genderformen gleichermassen gemeint.

Unser Bewerbungsprozess

